

**Pre-qualification Form**  
**Provision of Landscape Architectural Consultancy Services for**  
**Proposed Development at Site 2 Tai Hang Sai Estate, Shek Kip Mei, Kowloon**  
**for Urban Renewal Authority**

Please complete Part A to Part D of this Pre-qualification Form ("PQ Form") and return it to the Urban Renewal Authority ("the Authority") to apply for pre-qualification for the provision of landscape architectural consultancy services for the proposed development at Site 2 Tai Hang Sai Estate, Shek Kip Mei, Kowloon ("the Project"). The project brief is shown on page 5 of this PQ Form for your reference. Should you have any queries, please contact our Mr. Derek Yu on 2588 2678.

**Part A. General Information of the Consultant**

Consultant's Name (in full) \_\_\_\_\_

Year in which the Consultant was established \_\_\_\_\_

Registered Address \_\_\_\_\_  
\_\_\_\_\_

Contact Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

e-mail: \_\_\_\_\_

Contact Person/ Position \_\_\_\_\_

Any unresolved/ on-going litigation?  Yes  No

If yes, please provide details. \_\_\_\_\_  
\_\_\_\_\_

1) The Consultant is currently on the List of  Yes  No  
Consultants of the Architectural and Associated  
Consultants Selection Board Consultants  
("AACSB") maintained by the Architectural  
Services Department (Landscape Architectural  
Category)

2) The Consultant is under current suspension or  Yes  No  
restriction (including voluntary suspension or  
restriction) from tendering under any relevant list  
of the Government, Hong Kong Housing Authority  
and / or Hong Kong Housing Society (if any).

If yes, please provide details of suspension / restriction  
below  
\_\_\_\_\_

3) Any associated companies of the Consultant (as  Yes  No  
defined in Section 2(1) of the Companies  
Ordinance (Cap.622) currently on the list as  
mentioned in Item 1) above

If Yes, please provide the name of the associated  
companies.  
\_\_\_\_\_

---

**Part B. Indication of Interest**

Please provide the following document for reference and put a tick in the box if the document is enclosed:-

- The Consultant is interested in applying for PQ and submits herewith its details in this PQ Form.

<b>Important Note: The Consultant who has expressed interest in tendering but does not submit a tender upon the Authority's tender invitation will be recorded for future reference of the Authority in formulating lists of tenderers for future tenders.</b>
--

---

**Part C. Supporting Document**

Please provide the following document for reference and put a tick in the box if the document is enclosed:-

- Copy of Business Registration Certificate of the Consultant

*Note 1 – For sole proprietorships & partnerships, please provide the name of the sole proprietor or the names of all the partners of the Consultant as the case may be below:*

*Names of Sole Proprietor / Partners of the Consultant: \_\_\_\_\_*

**Part D. Job References (please fill in ALL items in the table and use separate sheet for more projects)**

1. Please provide at least one job reference of providing landscape architectural consultancy services for new residential or composite development with a residential portion (“Composite Development”) in the private sector in Hong Kong currently in progress or completed (i.e. obtained an Occupation Permit under the Buildings Ordinance) in the past five (5) years before the closing of the pre-qualification with a site area of not less than 10,000m<sup>2</sup>.

i)	Name of Client	
	Project Name and Description	
	Project Address	
	Type of Development	
	Project Status	Works in progress / Completed*
	Year and Month of Commencement	
	Year and Month of Completion	
	Scope of services provided	
	Site area of project (m <sup>2</sup> )	
	GFA of project (m <sup>2</sup> )	
ii)	Name of Client	
	Project Name and Description	
	Project Address	
	Type of Development	
	Project Status	Works in progress / Completed*
	Year and Month of Commencement	
	Year and Month of Completion	
	Scope of services provided	
	Site area of project (m <sup>2</sup> )	
	GFA of project (m <sup>2</sup> )	

2. Please provide at least one job reference of providing landscape architectural consultancy services for new residential or Composite Development in the private sector in Hong Kong currently in progress or completed (i.e. obtained an Occupation Permit under the Buildings Ordinance) in the past five (5) years before the closing of the pre-qualification with a public open space (“POS”) of not less than 1,500m<sup>2</sup>

i)	Name of Client	
	Project Name and Description	
	Project Address	
	Type of Development	
	Project Status	Works in progress / Completed*
	Year and Month of Commencement	
	Year and Month of Completion	
	Scope of services provided	
	Develop of POS as stipulated in Lease Condition	Required / Not Required*
	Area of POS (m <sup>2</sup> )	
	Site area of project (m <sup>2</sup> )	
	GFA of project (m <sup>2</sup> )	

ii)	Name of Client	
	Project Name and Description	
	Project Address	
	Type of Development	
	Project Status	Works in progress / Completed*
	Year and Month of Commencement	
	Year and Month of Completion	
	Scope of services provided	
	Develop of POS as stipulated in Lease Condition	Required / Not Required*
	Area of POS (m <sup>2</sup> )	
	Site area of project (m <sup>2</sup> )	
	GFA of project (m <sup>2</sup> )	

3. Please provide at least one job reference of providing landscape architectural consultancy services for new residential or Composite Development in the private sector in Hong Kong currently in progress or completed (i.e. obtained an Occupation Permit under the Buildings Ordinance) in the past five (5) years before the closing of the pre-qualification and obtained provisional / final HK BEAM Plus certification in gold or platinum rating.

i)	Name of Client	
	Project Name and Description	
	Project Address	
	Type of Development	
	Project Status	Works in progress/ completed*
	Year and Month of Commencement	
	Year and Month of Completion	
	Scope of services provided	
	HK BEAM Plus certification	<input type="checkbox"/> Gold rating <input type="checkbox"/> Platinum rating
	Site area of project (m <sup>2</sup> )	
	GFA of project (m <sup>2</sup> )	

ii)	Name of Client	
	Project Name and Description	
	Project Address	
	Type of Development	
	Project Status	Works in progress/ completed*
	Year and Month of Commencement	
	Year and Month of Completion	
	Scope of services provided	
	HK BEAM Plus certification	<input type="checkbox"/> Gold rating <input type="checkbox"/> Platinum rating
	Site area of project (m <sup>2</sup> )	
	GFA of project (m <sup>2</sup> )	

Name of the Consultant: \_\_\_\_\_

Declaration:

- (a) The Consultant hereby declares that the information in this PQ Form, the supporting documents and the attachments is true, correct and accurate.
- (b) The Consultant understands that the Authority is under no obligation to invite any consultant which has submitted the pre-qualification to submit a tender.
- (c) The Consultant also acknowledges that the Authority reserves the right to cancel this pre-qualification exercise and/or the tender exercise at any time without prior notification and without giving any reasons at the Authority's absolute discretion.

Signed for and on behalf of the Consultant

\_\_\_\_\_  
Authorized Signature (with the Company Chop)

\_\_\_\_\_  
Date:

Full Name and Title of the Authorized Signatory: \_\_\_\_\_

\* Delete as appropriate

# **Project Brief of Provision of Landscape Architectural Consultancy Services for Proposed Development at Site 2 Tai Hang Sai Estate, Shek Kip Mei, Kowloon**

## **1. Project Background**

- 1.1 The implementation mode for Tai Hang Sai Estate, Shek Kip Mei, Kowloon (“Project THS”) is self-developed by the Authority. Since the rehousing offers were issued on 2 June 2023, the tentative schedule for completion of clearance for Project THS will be in Q3 2024 and demolition works are scheduled to commence in Q3 2024. Development works are scheduled to commence in Q2 2025.
- 1.2 The landscape architectural consultancy services is tentatively scheduled to commence in Q3 or Q4 2024.

## **2. Scope of the Services**

The general scope of the services includes the following:

- 2.1 Provide full landscape architectural consultancy services which include providing advice on landscape matters, landscape design for hard and soft landscaping works and preparing preliminary programme and budget estimate;
- 2.2 Prepare drawings and specification for landscape-related tenders and work with the project architect to develop detailed design and drawings during design development and construction stages;
- 2.3 Prepare and submit revisions of landscape proposal including landscape master plan (“LMP”), landscape layout plan (“LLP”) and tree preservation and removal proposal (“TPRP”) (for those trees within and outside the site that are required to be felled) to relevant government departments in accordance with the comments received and obtain approval from government departments;
- 2.4 Prepare and submit landscape proposal and detailed design submission for the POS of the development to relevant government departments and obtain approval from government departments;
- 2.5 Supervise and coordinate the carrying out of and certifying the completion of landscaping works, etc.;
- 2.6 Certify the completion of landscape works for submission to relevant government departments; and
- 2.7 Provide information and coordination with the BIM coordinator under the scope of service of the project architect.

## **3. Shortlisting criteria**

The shortlisting criteria are as follows:

- a) The consultant is on the list of Consultants of the Architectural and Associated Consultants Selection Board Consultants (“AACSB”) maintained by the Architectural Services Department (Landscape Architectural Category);
- b) The consultant has at least one job reference of providing landscape architectural consultancy services for new residential or composite development with a residential portion (“Composite Development”) in the private sector in Hong Kong currently in progress or completed (i.e. obtained an Occupation Permit under the Buildings Ordinance) in the past five (5) years before the closing of the pre-qualification with a site area of not less than 10,000m<sup>2</sup>;
- c) The consultant has at least one job reference of providing landscape architectural consultancy services for new residential or Composite Development in the private sector in Hong Kong currently in progress or completed (i.e. obtained an Occupation Permit under the Buildings Ordinance) in the past five (5) years before the closing of the pre-qualification with a POS of not less than 1,500m<sup>2</sup>;

- d) The consultant has at least one job reference of providing landscape architectural consultancy services for new residential or Composite Development in the private sector in Hong Kong currently in progress or completed (i.e. obtained an Occupation Permit under the Buildings Ordinance) in the past five (5) years before the closing of the pre-qualification and obtained provisional / final HK BEAM Plus certification in gold or platinum rating;
- e) The consultant shall not be under suspension or restriction (including voluntary suspension or restriction) from tendering under any relevant consultants list of the Government, Hong Kong Housing Authority and/or Hong Kong Housing Society as at the closing of the pre-qualification; and
- f) The consultant shall not have marginal or below rating in its latest performance record in the Authority's self-developed project in the past one year before the closing of the pre-qualification, if any.

Note:

- (1) The consultant shall submit evidence to prove the fulfillment of the above shortlisting criteria in paragraphs 3b), c) and d) above.
- (2) The three criteria mentioned in paragraphs 3b), c) and d) above can be fulfilled by job reference from one project or different projects.